

# Internet Memory Phone NT-P100M



User's Manual

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## What is Skype?

Skype is a program that essentially turns your computer into a phone and allows you to make calls over the Internet to other Skype users. Because the connection is established over the Web, Skype-to-Skype calls are completely free of charge, and this is why phone companies do not want you to know about Skype. You can use Skype to call people as close by as your neighbors or as far away as someone on the opposite side of the globe. It's simple, efficient, and gets rid of long-distance calling costs.

## What about my NexoTek phone?

Your NexoTek phone has been designed to be used with Skype for a more convenient Internet calling experience. The NT-P100M Skype Memory Phone conveniently stores the Skype program, account information, and your personal data on its built-in 128 MB flash drive. This means you can use the phone anywhere you go, even on computers that don't have Skype installed on them, so it is an ideal travel companion. The Memory phone also has a user-friendly auto-run function: when hooked up to a computer, Skype and the SkyMagic software that the phone uses automatically begin running. This makes it perfect for those unfamiliar with Skype or computers in general. You simply plug it in and talk right away.

The phone is equipped with an LCD screen that displays caller ID as well as the date and time. It also has mute, hold, and call waiting functions. Your NT-P100M rings for all incoming calls and includes five different ring styles each at two volume levels. NexoTek's noise reduction and echo cancellation technology ensure that you will have only the best quality calls.

#### **Product Features**

- Built-in 128 MB flash drive stores Skype, your account information, and can hold other personal data
- Auto-run function allows you to just plug in the phone and call
- LCD screen displays caller ID, date, and time
- Mute, hold, and call waiting functions
- Rings for all incoming calls
- Five different ring styles each at two volume levels
- Noise reduction and echo cancellation technology deliver clear, high-quality calls

## **Package Contents**

Your NT-P100M box contains the following items:

- ✓ One (1) NexoTek NT-P100M USB Internet Memory Phone
- ✓ One (1) Quick Start Guide

## **System Requirements**

In order to use your phone and the necessary software that accompanies it, your computer must have the following:

- $\checkmark$  One (1) of the following compatible platforms:
  - o Windows 2000 SP4
  - Windows XP
- ✓ Minimum 400 MHz processor
- ✓ 128 MB RAM
- ✓ 15 MB free disk space
- ✓ One (1) of the following compatible USB ports:
  - o USB 1.1
  - o USB 2.0
- ✓ Broadband Internet connection: cable, DSL

## **Connecting Your Phone**

Using your Memory phone is simple. First, you plug the phone into an open USB port. After that, both Skype and SkyMagic – the software that enables the phone to be used with Skype – run automatically thanks to the auto-run function. There is no installation required. Lastly, Skype will sign you in automatically. Then you can start calling!

1. Take the cord of the phone and carefully insert it into an open USB port. After a few seconds, the AutoRun window will appear. You will see the SkyMagic icon – a dark green phone against a light green background. Highlight it and click **OK**.



- ⇒ If you are connecting the phone to a computer that it has never been plugged into before, balloons will appear in your system tray before this screen appears. Please see the New Computer Use section on page 5 before proceeding.
- 2. You will hear your phone beep, and the screen should display the time, date, and the words NO SKYPE. You will see the SkyMagic window flash on your screen.



After a few seconds, Skype will automatically sign you into the program. In your system tray, you should see the Skype icon – a white check against a green background – and the SkyMagic icon – a green phone against a green background.



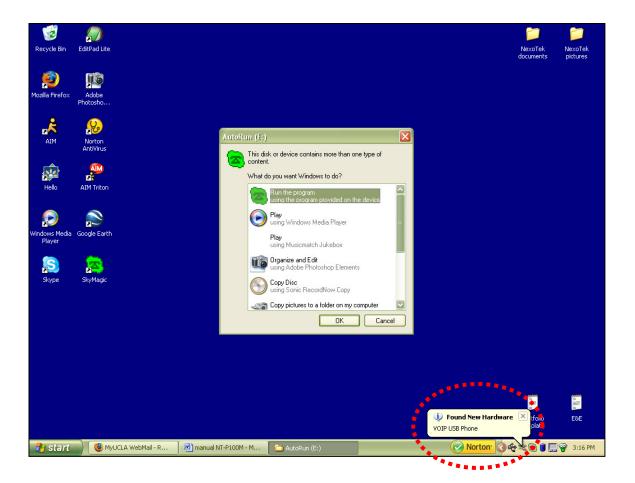
- ⇒ If you have never used your phone before, it will not have your account information stored on it, so you will not automatically be signed into Skype. Please refer to the New Account Use section on page 6 before proceeding.
- 3. You should see your main Skype window on the screen. Now you have completed the connection process for your phone and are ready to make Skype calls!



#### **New Computer Use**

If you are using the phone on a computer that it has never been plugged into before, you will see several balloons appear in your system tray when you connect it. These balloons indicate that your computer has detected and installed the phone's drivers, and it is normal for them to appear.

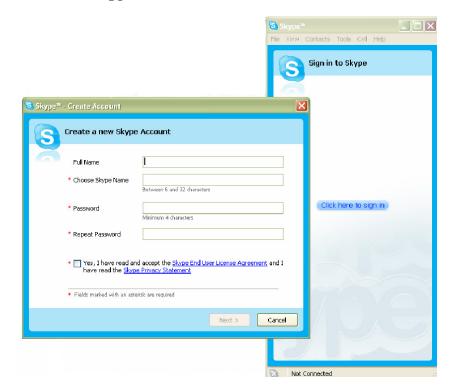
Wait until you see the last balloon pop up; it should say Your new hardware is installed and ready to use. If your computer asks you to restart, you may disregard this request and continue step two of with the phone connection process.



#### **New Account Use**

If you have never used your phone before, it will not have your account information stored on it. You have to create a Skype account or sign in so that the phone can store your information and automatically sign you in next time.

1. Instead of signing you in, the auto-run function will bring up the Skype sign-in window and the Skype - Create Account window.



If you already have a Skype account, click **Cancel** and sign into the program. If not, please continue reading.

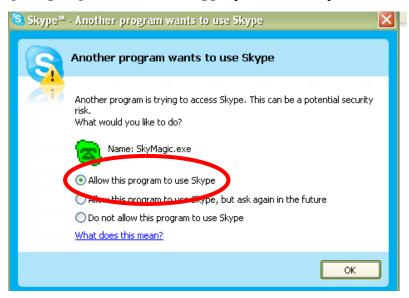
2. Enter the required information in the Skype - Create Account window, taking note to remember what you choose to put in Choose Skype Name and Password. This is the account name you will use to talk to other Skype users, and you need the password to sign into your account. Check the box indicating that you accept the Skype End User License Agreement and the Skype Privacy Statement. Then hit Next>.



3. In the next window, you have the option of entering your e-mail address and country or region and city of residence. This information is optional. If you choose to give your e-mail address, you also have the option of receiving news and special offers from Skype. You may also choose whether or not you want Skype to sign you in automatically when the program is run. When you have finished configuring your preferences, press the **Sign In** button.



4. A window will pop up saying Another program wants to use Skype. Choose the first option that says **Allow this program to use Skype** and then press **OK**. If you accidentally select the wrong option, please see the Enabling SkyMagic to use Skype portion of Chapter 5.



5. A Getting Started window will pop up. Check the box in the lower left corner that says **Do not show this guide at startup** and then close the window. Now you have finished creating your Skype account. If you would like, you may continue reading to learn how to make a test call, or you can continue with step three of the connection process.



#### **Making a Test Call**

If you are new to Skype, you can make a test call to Skype to try it out.

1. Highlight the user **Skype Test Call** in your Contacts tab by single-clicking on it. Then press on your phone to send the call.



2. The automated voice guides you through making the test call by prompting you to record a message and then playing it back to you. On your screen, you should see a tab for the Skype Test Call.



3. When the call is finished, you will be brought back to the Contacts tab of your Skype window. If you were able to hear your message played back to you, then you know for sure that your phone is working.

If you were not able to hear the message you left, there may be something wrong with your computer's audio devices. Please refer to the Skype Web site for help by going to http://www.skype.com in your Internet browser.



## What should I know before using my phone?

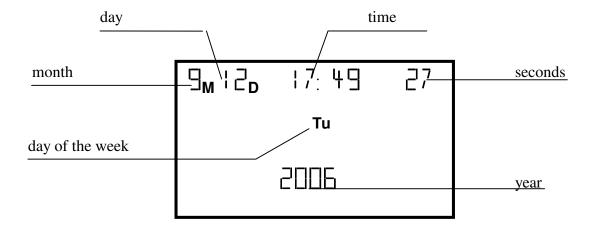
Once your phone is plugged into your computer and you have successfully logged in to Skype, you should take some time to briefly learn about the basics of the keypad buttons before using it. This will enable you to make calls with more efficiency and less confusion.

## **Keypad Buttons**



## **Idle Screen Description**

When your phone is in the idle state, it displays the time and the date for you. The screen should look like this:



## What can I do with my phone?

Your phone can make and receive free Skype-to-Skype calls. You can also use your phone to make SkypeOut calls to any phone number in the world at a lower rate than what phone companies charge.

In addition, you might also like to choose your ring tone.

## **General Operation**

#### **Choosing Your Ring Tone**

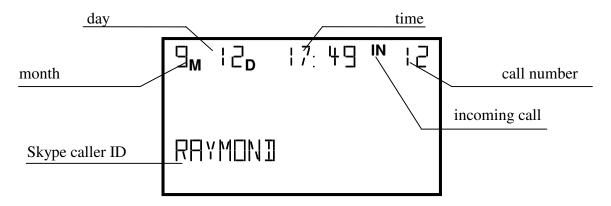
Your phone comes with five different ring tones, each with a loud or soft volume option. You can change the ring tone with the press of a button.

- 1. Press # . The ring tone your phone is currently set to will play.
- 2. Press the same button again to play the phone's different ring tones. When you have found one that you like, simply stop cycling through them.

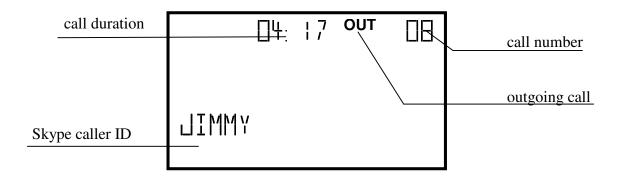
#### **Reviewing Your Call History on the Phone**

Your call history is stored on the phone, so you can view it on your phone's LCD screen on any computer. Before viewing your call history on the phone, make sure the Skype window is closed on your computer screen. Press to close it if it is open.

Press to display the incoming call screen and press to scroll through your received calls. The phone will display the date and time of the call, the call number, and the caller ID of the contact who called you.



Press to display the outgoing call screen and press to scroll through your dialed calls. The phone will display the duration of the call, call number, and the caller ID of the contact you called.



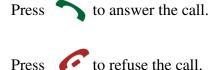
## **Receiving and Making Calls**

Skype-to-Skype calls are completely free of charge. Making and receiving calls is easy, especially with your NT-P100M.

Remember that during any call, you can press oto control the phone's volume.

#### **Answering and Refusing Skype Calls**

If it is properly connected and if SkyMagic is running, your phone will always ring when you have an incoming Skype call. You then have the option of either answering the phone and talking to the caller, or refusing it if for some reason you do not want to take the call. This simply hangs up on the caller.



#### **Calling From Your Contact List**

In order to call someone from your contact list, you must first add his or her Skype name to your contact list. For instructions about how to add Skype users, refer to Appendix A.

- 1. On your phone, press to bring up your Skype window on the computer screen.
- 2. Use the buttons to get to your Contacts tab.
- 3. Scroll with 🖎 🐨 to select a contact.
- 4. Press to place a call to the desired Skype user.

#### **Calling From Your Call History**

If you want to call a Skype contact who you spoke to recently, you can call him or her from your call history rather than scrolling through all of your contacts.

- 1. Press \infty to bring up your Skype window on the computer screen.
- 2. Use the buttons to get to your History tab.
- 3. Scroll with to select an entry.
- 4. Press to place a call to the desired Skype user.

#### **Calling Using Speed Dial**

If there are Skype contacts to whom you talk frequently, using speed dial is the most convenient way of calling them. Speed dial works on your phone like it does on a mobile or home phone. To call someone using speed dial, you must first assign him or her a speed dial number. For instructions about how to do this, see Appendix B.

- 1. Use the **1**-**9** numbers on your phone to dial the speed dial number of the Skype contact whom you want to call. Your Skype window will open on your computer.
- 2. Press to place a call to the desired Skype user.

#### Calling From Your Call History on the Phone

If you want to call a Skype contact who you spoke to recently, you can call him or her from your call history rather than scrolling through all of your contacts.

- 1. Press to display the incoming or outgoing call screen on the phone.
- 3. Press \tag{ to place a call to the desired Skype user.}

#### **Making SkypeOut Calls**

SkypeOut is a paid service provided by Skype that lets you call any phone number in the world. Because it uses an Internet connection instead of a phone line, long-distance calling rates are significantly lower. You might want to use SkypeOut if your friends do not have Skype, if they are offline, or if you want to save money on your long-distance calls. To buy Skype Credit to make SkypeOut calls, refer to Appendix C.

1. On your phone, use the  $\pm$  button to dial + and then the 0-9 buttons to dial in the country code and phone number you are trying to reach.

If you accidentally dial an incorrect digit, you may press to erase the number you have input.

2. Press to send the call.

For example, to call someone in Edinburgh in the United Kingdom with the phone number (123) 456-7890, you would dial +441234567890 as follows:

+ 44 1234567890 Country Code Number

As another example, say you wanted to call someone with the phone number (123) 456-7890 in Taiwan. You would dial +8861234567890 as follows:

+ 886 1234567890 Country Code Number

- ⇒ If you do not know the country code of the number you wish to contact, visit the Skype Dialing Wizard by opening your Web browser and typing www.skype.com/products/skypeout/rates/dialing.html in the address bar. This will guide you through making a SkypeOut call.
- ⇒ Even if you are calling someone in the same country or area code region, you still need to dial the country code and full phone number of your SkypeOut contact.

#### **Advanced Features**

#### The Hold Function

If you are talking on Skype but need to put your call on hold because you have something else to do, your phone gives you the option of doing so.

Press to place your call on hold.

To un-hold your call, press the same button again

#### **The Call Waiting Function**

If you are talking on Skype and want to stay on the line but also take an incoming call, your phone gives you the option of doing so with the call waiting function.

- 1. Press to take the incoming call. This answers the incoming call and automatically puts your first call on hold.
- 2. To get back to the first call, first switch to it by pressing . You will see the phone screen go from saying Line 2 to Line 1, corresponding to your second and first calls.
- 3. When you have switched to Line 1, press to take your first call. This also automatically puts the caller on line 2 on hold.

#### **The Mute Function**

You may want to mute the phone during a call. This means that the person to whom you are speaking will not be able to hear you until you un-mute the phone.

To mute your current Skype call, press during the call.

To un-mute your phone, press the same button again.

## The Normal SkyMagic Icon



If your SkyMagic icon is a dark green phone on a light green background, your phone and the Skype and SkyMagic software are working properly.

## **SkyMagic Icon Indicators**

If your system tray has one of these SkyMagic icons, the program is telling you that there is something wrong with your phone and/ or your Skype connection. Please follow the corresponding instructions to solve the problem.



- ✓ Make sure your phone is properly connected to your computer
- ✓ Check your Internet connection
- ✓ Make sure Skype is running and you are logged in
- ⇒ If you are already logged in and the gray background persists, see the **Enabling SkyMagic to use Skype** instructions on the next page.



✓ Make sure your phone is properly connected to your computer



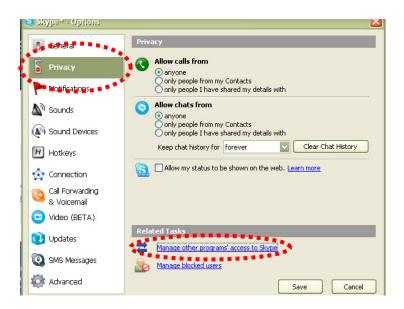
- ✓ Check your Internet connection
- ✓ Make sure Skype is running and you are logged in
- ⇒ If you are already logged in and the gray background persists, see the **Enabling SkyMagic to use Skype** instructions on the next page.

#### **Enabling SkyMagic to use Skype**

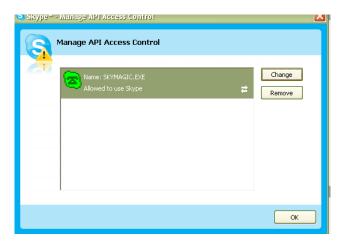
1. Click on **Tools** in your Skype window and go down to **Options**.



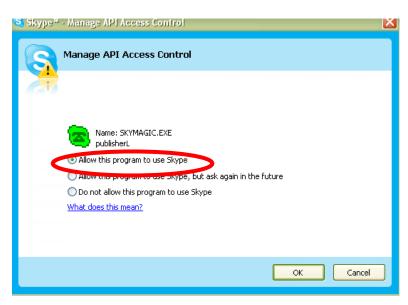
2. When that window opens, choose **Privacy** on the left-hand side and then click the **Manage other programs' access to Skype** link.



3. A window titled Manage API Access Control will appear. Select SKYMAGIC. EXE and press the **Change** button to allow SkyMagic to use Skype.



4. Another window will pop up asking you to choose what to do with SKYMAGIC.EXE. Choose the first option that says **Allow this program** to use Skype and then press OK.



5. Click the **OK** button in the remaining open windows and the **Save** button in the Skype Options window. The SkyMagic icon in your system tray should now have a light green background. This indicates that Skype and SkyMagic have made a successful connection.

## **Your Computer Audio Settings**

If your phone is working properly, you should be able to make Skype calls at the same time other sounds are coming from your computer. This means that if you are listening to music, watching movies, or playing games on your computer, the sounds from those activities should be coming from your speakers, and you can simultaneously have a Skype call on your phone.

## How do I stop sounds from my music, movies, and games from coming through the phone?

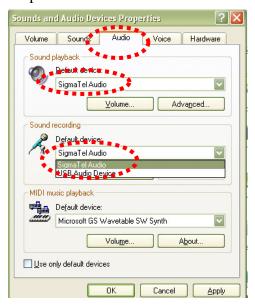
1. Go to the **Start** menu of your computer and click on **Control Panel**.



2. Double-click on the Sounds and Audio Devices icon.



3. Under the Audio tab in the window that appears, set **Sound playback** and **Sound recording** to your computer's sound card, not the USB audio device. Then press **OK**. The problem should be solved.

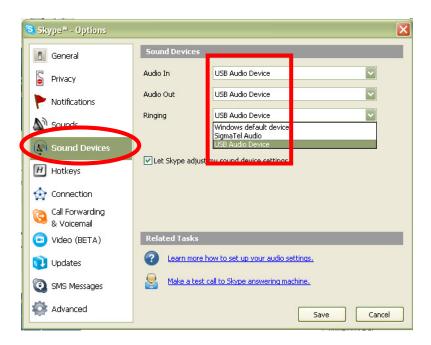


When I make calls, my friend's voice comes from my computer, not my phone. How do I fix this?

1. In your Skype window, click on **Tools** and then go down to **Options**.



In the Options window, choose Sound Devices on the left side. Where you see Audio In, Audio Out, and Ringing, change the setting to USB Audio Device. Then click the Save button. The problem should now be solved.



#### Can I use the phone with multiple Skype accounts?

Yes, you can. Your phone's flash drive is equipped to store information for multiple accounts. Just sign in with other Skype user names, and the account information will be stored automatically.

## **Contacting NexoTek**

If for some reason you are not entirely satisfied with your NexoTek product or have further questions or comments to share, please do not hesitate to contact us.

## **United States**

**Address:** NexoTek

1212 John Reed Court

City of Industry, CA 91745

E-mail: support@nexotek.com
Web site: www.nexotek.com

China

**Address:** NexoTek Ji-Da International

Suite 1102 #807 Zhao Jia Bang Road Shanghai 200032

**Tel:** 86-21-64278437 **Fax:** 86-21-64274571

**E-mail:** chinasales@nexotek.com

## **Appendix A: Managing Skype Contacts**

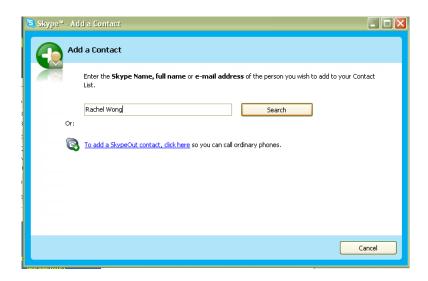
In order to talk to people through Skype, you need to add their user names to your list of contacts. This keeps your contacts organized, and when you are logged in, it allows you to see whether or not your friends are online and able to talk to you. You can also delete contacts from your list if you no longer speak to them.

#### **Adding a Skype Contact**

1. If you are not already logged into Skype, run the program and sign in with your user name and password. You should see the main Skype window. Click on the button in the upper left corner that says **Add Contact**.



2. A window titled Add a Contact will appear, asking for the Skype name, full name, or e-mail address of the person you would like to add. Enter the appropriate information that you know about the contact you want to add. Then press Search.



 Multiple results may appear when you search. Select the correct contact by singleclicking on his or her row and press the button that says Add Selected Contact.



4. You then have the option of sending a greeting message to the contact. Write something if you desire, then press **OK**. You may close the Add a Contact search window.

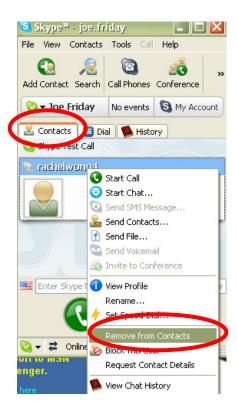


5. Now that Skype user has been added to your contact list and should appear on your Contacts tab. This contact must authorize you to view his or her information before you can call him or her.



#### Removing a Skype Contact

1. To remove a Skype user from your contacts list, make sure you are on the Contacts tab of the Skype window. Find the user you want to remove from the list and right-click on his or her name. Go down to **Remove from Contacts**.



2. Press the **Remove** button when a window titled Remove Contact? appears.



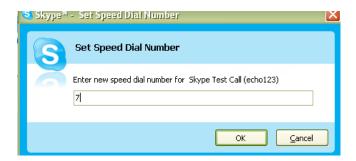
## **Appendix B: Assigning a Speed Dial Number**

Speed dial works on Skype like it does on a home or mobile phone and is especially helpful if you make frequent Skype calls. Before assigning a speed dial number to a Skype user, he or she must be on your contacts list. Please refer to the Appendix A for instructions about adding Skype contacts.

1. When you are logged into Skype, go to the Contacts tab in the main Skype window. Right-click on the name of the user whom you want to place on speed dial and go down to **Set Speed-Dial**.



2. When the window titled Set Speed Dial Number appears, enter the number you would like to assign to that contact. It must be a number between 1 and 99 Then press **OK**.



3. Now, when you look at your Skype Contacts tab, you should see the speed dial logo – a small lightning bolt – and the speed dial number across from your contact's name.



## **Appendix C: Purchasing Skype Credit**

In order to use the SkypeOut service, which lets you call any phone number in the world from your computer, you first have to purchase Skype Credit. This is done on the Skype Web site.

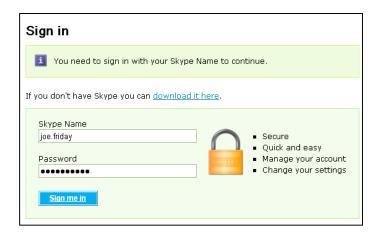
1. Open your Internet browser and type http://www.skype.com into your address bar. Then press your **Enter** key. This brings you to the Skype home page.



2. Scroll down the page. On the left side, you will see a button that says **Buy Skype Credit**. Click on this link.



3. The Skype site will ask you to sign in. Do this by entering your Skype user name and password, then pressing **Sign me in**.



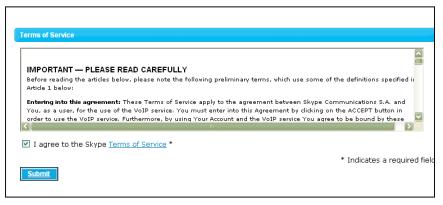
4. Proceed through the Skype Credit purchasing process by accepting the amount of Skype Credit. Click on the **Buy this** link.



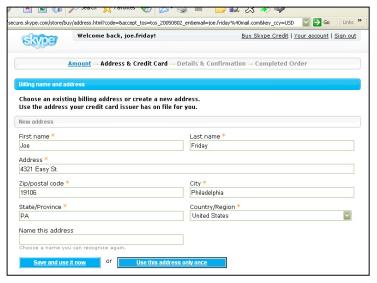
5. On the next page that loads, enter your e-mail address and Skype password at the top of the page. Then you may change the currency that you plan to use to pay for your Skype Credit if desired.



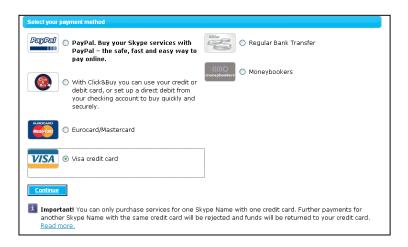
6. When you go down to the bottom of the Web page, check the box that says I agree to the Skype Terms of Service and click the Submit button.



7. You will then be asked for your billing address. Fill in the appropriate information.



8. Next, select your payment method. This is how you will pay for the Skype Credit that you are purchasing. When you have chosen, press the **Continue** button.



9. Depending on your payment method, you will finish your purchasing by entering further personal information such as your name, address, credit card number, etc. Now you have successfully purchased Skype Credit and can make SkypeOut calls.

# **Appendix D: Updating Skype**

Skype updates it software periodically, and you want to make sure that you have the latest version of the program on your phone's flash drive. To update Skype, you will first download the files from the Skype Web site and install them to your computer. Then you will override the old files by copying and pasting the new files onto the phone.

⇒ Anytime you update your Skype software, you should also do so for SkyMagic or else you may experience problems with your phone! Instructions about how to update your SkyMagic can be found in Appendix E.

### **Downloading Skype**

The first step you must take in order to update your phone's version of Skype is to acquire that version by downloading it from the Skype Web site and installing it onto your computer.

1. To begin, open your Web browser. In the address bar, type in the URL for the Skype home page: http://www.skype.com and press your **Enter** key.



2. When the Skype Web page has fully loaded, click on the link that says **Download Skype**.



3. On the next page that loads, press the **Download** button.



4. Another page will load. Press the **Download** button once again.



5. When the download window opens, choose the **Run** option.



6. Your computer will now download a file called SkypeSetup.exe. This may take a few seconds.



7. When the download finishes, you will see a window asking what you want to do with the file. Again, press the button that says **Run**.



8. A window containing the Skype End User License Agreement will appear. Check the box that says Yes, I accept the EULA and I have read the Privacy Statement. Then click Install. The Skype files will now be copied to your computer.



9. You will now see the sign-in window, signifying that you have completed the download and installation of the program. Close the window and continue

reading.



## **Replacing the Skype Files**

Now that you have downloaded and installed the latest version of Skype, the program files should be on your computer. All you have left to do is put them on the flash drive of your memory phone, and you will have the most updated version of Skype ready to go.

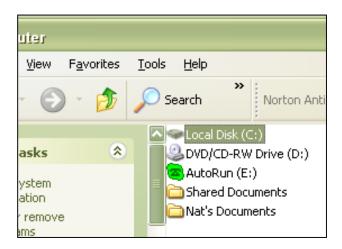
1. To begin, plug the NT-P100M into your computer's USB port, but do not run SkyMagic or Skype. When the AutoRun window appears, click **Cancel**.



2. Go to your Start menu and click on the My Computer icon.



3. When the My Computer window opens, click on the icon that says Local Disk (C:).



4. In the new window titled Local Disk (C:) that appears, double-click on the folder called **Program Files**.



5. In the Program Files window, scroll down and look for the folder labeled **Skype**. Double-click on it.



6. Inside the Skype folder, you will see another folder called **Phone**. Double-click on this.



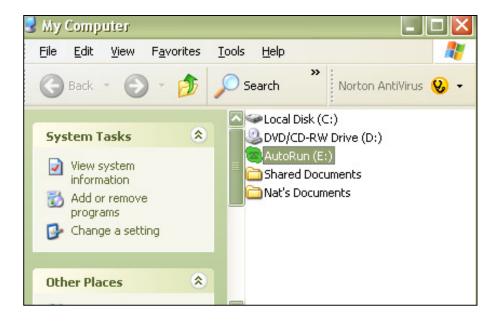
7. Inside the Phone folder, Right-click on the **Skype** icon and select **Copy**. After that, you may close the Phone window.



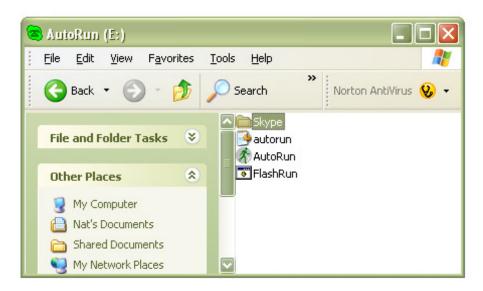
8. Go to your computer's **Start** menu and click on **My Computer** again.



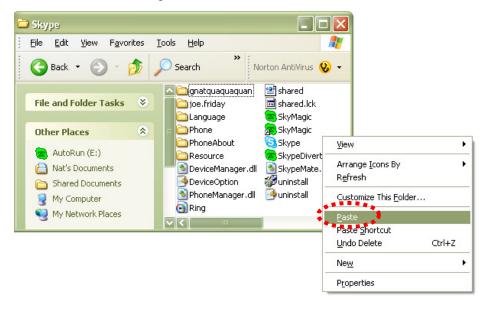
9. In the My Computer, you will see a drive called **AutoRun**. The icon should be the SkyMagic icon – a dark green phone against a light green background. Double click on this icon.



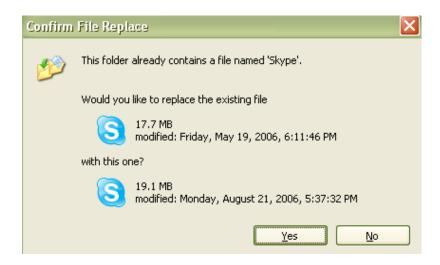
10. Inside of this AutoRun window, double-click on the Skype folder.



11. In the Skype folder, right-click and select **Paste**.



12. A popup titled Confirm File Replace will appear telling you that the folder already contains a file called Skype. This is referring to the old file. Since you want to update your version, click on the button that says **Yes to All**.



After waiting for a few seconds, the new Skype file will have successfully copied to your phone's flash drive. Now you can rest assured that your Memory Phone will auto-run using the most recent version of Skype. Don't forget to also do the same for SkyMagic! Instructions are in Appendix E.

## **Appendix E: Updating SkyMagic**

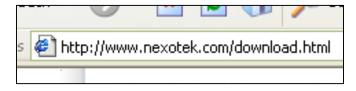
In order to keep up with Skype's newest releases, NexoTek updates it SkyMagic software as well. You will want to make sure that you have the latest version of the SkyMagic program on your phone's flash drive in order to ensure that your phone works properly with the latest version of Skype. To update SkyMagic, you must first download the files from the NexoTek Web site and installing them to your computer. Then you will override the old files by copying and pasting the new files onto the phone.

⇒ For instructions about how to update your Skype software, which you should do anytime you update SkyMagic, please see Appendix D.

## **Downloading SkyMagic**

The first step you must take in order to update your phone's version of SkyMagic is to acquire that version by downloading it from the NexoTek Web site and installing it onto your computer.

1. Begin by typing http://www.nexotek.com/download.html in your Internet browser and pressing **Enter**.



2. On the Web page that loads, you will see the latest version of SkyMagic that NexoTek has made available for download.



3. Begin the download by clicking on the version link. When a download window appears, press **Open**.



4. After you wait a few seconds, a window will appear with the SkyMagic program. The icon will say SkyMagic and its version number. Double-click on this icon.



5. When a security warning window comes up, choose Run.



6. Your computer will let you choose where you want to save the SkyMagic files. Make sure they are in C:\Program Files\Sky Magic, click Next>.



7. Installation should take a few seconds. When a window telling you that SkyMagic has been installed successfully appears, press the **Finish** button.



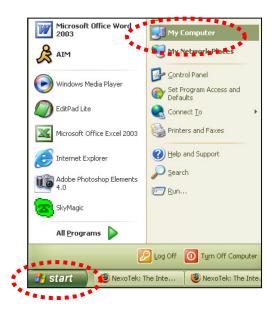
## Replacing the SkyMagic Files

Now that you have downloaded and installed the latest version of SkyMagic, the program files are on your computer. All you have left to do is put them on the flash drive of your memory phone, and you will have the most updated version of SkyMagic ready to go.

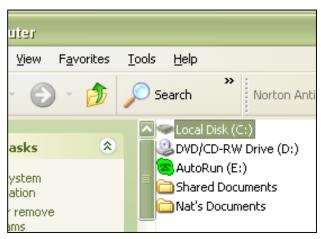
1. To begin, plug the NT-P100M into your computer's USB port. When the AutoRun window pops up, click **Cancel**.



2. Go to your Start menu and click on the My Computer icon.



3. When the My Computer window opens, click on the icon that says **Local Disk** (C:).



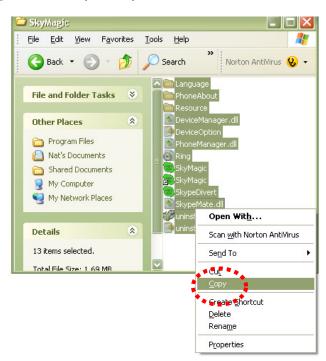
4. In the new window titled Local Disk (C:) that appears, double-click on the folder called **Program Files**.



5. In the Program Files window, scroll down and look for the folder labeled **SkyMagic**. Double-click on this icon



6. In the SkyMagic window that opens, select all of the icons. Then right-click and select **Copy**. After that, you may close the SkyMagic window.



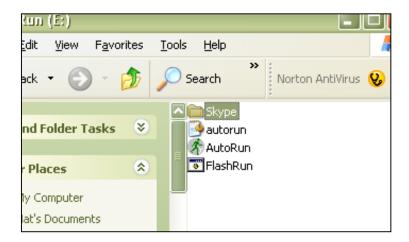
7. Go to your computer's **Start** menu and click on **My Computer** again.



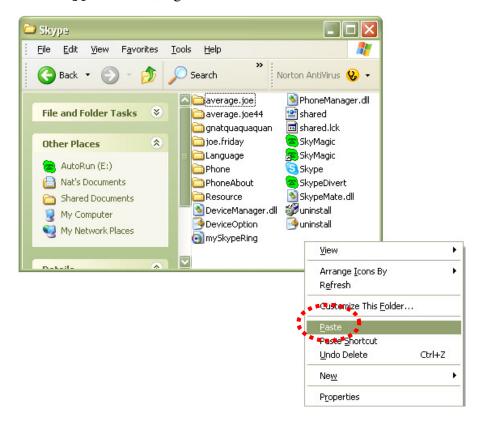
8. In the My Computer, you will see a drive called **AutoRun**. The icon should be the SkyMagic icon – a dark green phone against a light green background. Double click on this icon.



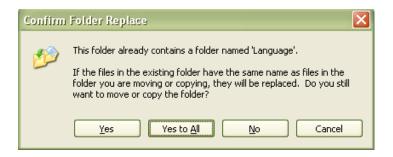
9. Inside of this AutoRun window, double-click on the **Skype** folder.



10. In the Skype window, right-click and select **Paste**.



11. A popup titled Confirm Folder Replace will appear telling you that the Skype folder already contains files with the same names. This is referring to the old SkyMagic files. Since you want to update your version, click on the button that says Yes to All.



12. After waiting for a few seconds, the new SkyMagic files will have successfully copied to your phone's flash drive. Now you can rest assured that your Memory Phone will auto-run using the most recent version of SkyMagic

